TENDER
Whitewater Park Manager

The Municipality of Grassland is inviting tenders for a three-year seasonal contract for the position of Park Manager for Whitewater Recreational Park. This role combines managing the campground with general park upkeep.

Key Responsibilities

- Maintain public spaces, including campsites, park areas, beach, and buildings
- Provide excellent customer service and support to visitors
- Prepare park for seasonal opening and closing.
- Manage campground reservations, including check-ins, check-outs, and payment processing.
- Perform landscaping tasks such as mowing, trimming, planting, and watering.
- Clean and restock washrooms and shower facilities daily and as required.
- Ensure compliance with park policies and safety procedures
- Manage waste and recycling processes
- Track inventory for firewood and equipment rentals
- Organize and support park events, including Canada Day
- Assist with marketing, social media content and promotional activities
- Maintain strong communication with Recreation & Community Development Officer
- Maintain and perform minor repairs on equipment and tools as required.
- Perform other duties as assigned.

Qualifications & Requirements

- Valid Manitoba Class 5 Driver's License.
- Ability to work independently, strong customer service, and problem-solving abilities
- Experience with equipment operation considered an asset
- Must be willing to reside on-site during required period
- Ability to work outdoors in all weather conditions and manual labour.

Three-year seasonal contract beginning April 14, 2027 – September 30, 2029.

Duties and responsibilities under this contract are seasonal and apply only from mid-April to October 1 within the contract term. No winter work is required; this is not a year-round position.

Position includes a seasonal site (site only, must supply own camper) at campground. All equipment and tools will be provided.

How to apply: Interested individuals to send tender amount, qualifications and cover letter to: Municipality of Grassland, Box 399 Hartney, MB R0M0X0 or email to: recreation@mglgov.ca

Tender deadline: December 30, 2026, at 4:00pm.

For any questions or further information, please contact Kassie Jonsson, Recreation and Community Development Officer, at 204-858-2536 or email recreation@mglgov.ca

We thank all who apply, but only those selected for further consideration will be contacted.