



BOX 399, 209 AIRDRIE STREET, HARTNEY MB, R0M0X0

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The Municipality of Grassland is now hiring for the summer position of Hartney Swimming Pool and Campground Seasonal Facility Manager in Hartney, MB

The Seasonal Facility Manager will be responsible for the day-to-day operations of the Campground and Pool Facilities, handle a variety of administrative tasks, assist with campsite reservations, manage guest inquiries, management and schedule of staff and help maintain a positive welcoming environment. Reports to Recreation and Community Development Officer

**Preferred Candidate will have the following:**

- Strong organizational and communication skills (written and verbal)
- Management experience a plus
- Basic computer skills and proficiency with office software.
- Ability to multitask and work effectively as a team and individually
- Knowledge of pool and campground safety protocols is a plus

**Term of Employment/Schedule**

Approximately 35 hours per week to suit needs of facility, some weekend may be required.

Term is June until August approximately 8-10 weeks

**How to Apply**

Please submit a cover letter and resume by **Friday, March 6th, 4:00 P.M.**

Email: [cao@mglgov.ca](mailto:cao@mglgov.ca)

Mail: PO Box 399 Hartney, MB R0M 0X0

Any questions or further information please contact Kristy Wells, Chief Administrative Officer or email [cao@mglgov.ca](mailto:cao@mglgov.ca)

*Thank you to all who apply; however only those candidates selected for an interview will be contacted*